



VOLUNTEER VISITING TEAM APPLICATION REQUIREMENTS

Applicants are required to:

- Complete an Irish Therapy Dogs' Volunteer Visiting Team Application Form.
- Complete the Electronic Vetting Inviter Form.
 - The Garda Vetting is arranged directly by Irish Therapy Dogs.
- Provide two character references from non-related referees, whom you have known for at least 2 years, and who are not associated with Irish Therapy Dogs.
- Return both the completed Electronic Vetting Inviter Form and Volunteer Visiting Team Application Form to Irish Therapy Dogs at the address below.

Irish Therapy Dogs will make contact with the Applicant to arrange an interview and an assessment of the Applicant and their dog when the completed forms are received.

- The Executive Office's decision takes into account all aspects of the team's suitability for the programme.
- The decision of the Executive Office is final.
- No reason will be given for that decision if a team fails to meet the required standard.

The Annual Membership Fee (€25) is payable on confirmation that the Applicant has been accepted as a Volunteer Visiting Team.

Irish Therapy Dogs will not disclose Volunteers' details to a third party.

Irish Therapy Dogs' Volunteer Visiting Teams are insured against third party risks.

*Irish Therapy Dogs,
c/o St. Mary's Centre (Telford) Ltd.,
185-201 Merrion Road,
Dublin 4.
D04 T3H3
Telephone: 01 544 6198_
www.irishtherapydogs.ie*



VOLUNTEER VISITING TEAM APPLICATION FORM

Irish Therapy Dogs will not disclose any of your details to a third party.

Please complete in BLOCK CAPITALS

Surname: _____ First Name(s) _____ Mr/Mrs/Ms. _____

Address: _____

_____ Postal Code : _____

Telephone Number (Home): _____ Telephone Number (Mobile): _____

Email Address: _____ Occupation: _____

Do you have any skill or area of expertise which you would be willing to volunteer for Irish Therapy Dogs?

Are you involved with any other voluntary agencies? If so, please list:

How did you hear about Irish Therapy Dogs? _____

Dog's Name: _____ Breed: _____ Age: _____ Sex: M / F

Please provide names and **full addresses** of two referees whom we can contact. Referees **must not be related to you** and should be known to you for at least 2 years. Please state context in which they are known.

Name: _____

Name: _____

Address: _____

Address: _____

Telephone No: _____

Telephone No: _____

Context Known: _____

Context Known: _____

I declare that the information given on this form is true and complete to the best of my knowledge and belief.

Signed: _____

Date: _____

Please return Completed Application and Garda Vetting Forms to:

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c/o St. Mary's Centre (Telford) Ltd.,
185-201 Merrion Road,
Dublin 4,
D04 T3H3
Telephone: 01 544 6198
www.irishtherapydogs.ie**

Company Registration No. 464658

Charity Registration No. CHY18715

Registered Charity No. 20072391



Guidelines for Completing an Electronic Vetting Inviter Form

General Information

The Garda Vetting Contact Person in the organisation that carries out vetting must give this form to each individual it seeks to vet electronically.

The Garda Vetting Contact Person **MUST** ensure that each piece of information is collected correctly and **MUST** verify the ID of each person it is seeking to vet prior to returning it to Garda Liaison Officer in South Dublin County Volunteer Centre.

The information given on this form allows the Garda Vetting Liaison Officer in South Dublin County Volunteer Centre to 'invite' each individual to complete a full Vetting Form through the E-Vetting process.

Information for Vetting Subject.

- You must return this form along with your Volunteer Visiting Team Application Form to Irish Therapy Dogs.
- The form below must be completed in full using **Block Capitals** and writing must be clear and legible.
- The Form should be completed in **Ball Point Pen**.
- Photocopies will not be accepted.

Soon afterwards, you will receive an email from the Garda Vetting Liaison Officer with a Garda Vetting Invite to complete a full form online.

Please Note:

- A new Electronic Vetting Inviter Form will need to be completed each time an individual needs to be re-vetted.
- If the individual is under 18, a completed Parent/Guardian Consent Form will be required during the E-Vetting process.

